

**RENEWAL APPLICATION FORM FOR N.E.C. BOOK GRANT & STIPEND  
DURING 2019 - 2020**

**To:**            **The Director,  
Higher & Technical Education,  
Meghalaya, Shillong.**

**Subject:**    **Renewal of Stipend & Book Grant (for those who applied Fresh upto 2016-17)**

**Sir,**

With reference to the subject cited above, I beg to request you kindly to renew my scholarship for the period from ..... to .....

necessary information are furnished below:

- (i) I received an amount of ₹.. ..... being NEC Book Grant & Stipend last year for the period from ..... To .....
- (ii) I am not in receipt of financial assistance from any other source. (This does not apply to National/State Merit Scholarship).
- (iii) I have passed \_\_\_\_\_ Semester/Year and I have now been promoted to \_\_\_\_\_ Semester/Year (Attested copy of Mark-sheet is enclosed).
- (iv) The original date of commencement of the course was \_\_\_\_\_ and the normal date of completion of the course is \_\_\_\_\_. The course is a One/Two/Three/Four and Half/Five Year Course. (Cross whichever is not applicable). (The information given here should tally with that given in the original application for Scholarship failing which the application is to be rejected).
- (v) I have not failed / not been detained in \_\_\_\_\_ term semester/year.
- (vi) All the above information are correct to the best of my knowledge and belief. If any information given here is found to be false I undertake to refund any amount of Scholarship given to me for the period in which I have failed/been detained and would be liable for any action under the law.

**(vii) Details of Bank Account of students: (Personal Account/Joint Account)**

- a. Name of the payee (as in the bank account) \_\_\_\_\_
- b. Name of the Bank: \_\_\_\_\_
- c. Bank Branch \_\_\_\_\_
- d. Bank Account Number \_\_\_\_\_
- e. IFSC Code \_\_\_\_\_
- f. Aadhar No. \_\_\_\_\_
- g. Candidates Mobile No. \_\_\_\_\_

Date Of Birth	Gender	Bank seeded with AADHAAR(Y/N)	Account with	Ration Card No.	TIN Family No.	State/District	Block/Villages	Home Address/Postal Code

**Yours faithfully,**

**Signature and Full name of the Candidate  
with present address**

**CERTIFICATE FROM THE HEAD OF THE INSTITUTION**

1. This is to certify that Shri/Smti \_\_\_\_\_ a student of this Institute studying \_\_\_\_\_ Course (Specify subject) is promoted/passed to \_\_\_\_\_ (Name of the semester/year).
  
2. She/he was admitted to this course on \_\_\_\_\_ and the information furnished by him/her is correct.

Recommended for renewal of Book Grant and Stpend.

(Signature)  
**Principal/Registrar/Dean or any other  
Officer authorized to Certify**

Dated \_\_\_\_\_ (SEAL)

**IMPORTANT:**

1. If the candidate is unsuccessful/failed during his/her course of study and is detained in the same class his/her renewal case will not be considered under any circumstances.
2. Research student must submit a Progress Report from his/her Guide.
3. FOR FINAL YEAR RENEWAL HEADS OF INSTITUTIONS ARE REQUESTED TO KINDLY INDICATE THE DEEMED DATE OF COMPLETION OF THE COURSE.

**FOR USE IN THE OFFICE OF THE DIRECTOR OF HIGHER & TECHNICAL EDUCATION  
MEGHALAYA ::::: SHILLONG**

*Amount passed for payment ₹* \_\_\_\_\_  
(Rupees \_\_\_\_\_)

*Checked by:*

\_\_\_\_\_  
*Dealing Assistant*

**Jt. Director of Higher and Technical Education  
Meghalaya ::::: Shillong**